



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman
Paul L. Rafuse,
Water Superintendent

Nathan Mattila, Vice-Chairman

Lance Lewand, Clerk
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WATER COMMISSIONERS MEETING AGENDA
January 9, 2017 - 5:30P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Review/Approve meeting minutes of December 12, 2016.
- 1.6 Review correspondence.

II. APPOINTMENTS:

III. MEETING BUSINESS:

- 3.1 Assign a BOWC designee to sign bill payable warrants provided copies are available for review at the next meeting. RE: Municipal modernization law, Section 56, Chapter 41
- 3.2 Review draft agreement changes for town counsel review. RE: Amadon's water installation.
- 3.3 Review Draft of FY 2018 Budget
- 3.4 Discuss/Review/Approve Proposal for Upgrades/Improvements to the booster pumps at the West Meadow Rd. Booster Station.
- 3.5 Approve abatement to acct# 60435, 359 Main Street. \$26.93. RE: Late charge applied in error. (SF)
- 3.6 Discuss/Approve eliminating the \$1.00 demand charge on overdue bills.

IV. COMMISSIONERS UPDATES AND REPORTS.

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

- 5.1 Scrap meters/metals investigation by CPA firm Eric Kinsherf hired by Town Administrator Jim Kreidler.

VI. OFFICE UPDATES AND REPORTS.

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report (SF)
- 6.4 Review Accounts Receivable report.

**** (SF) signature folder**

VII. ADJOURNMENT: